

*P.S. 133Q*

# **Parent Resource Guide**



*2022-2023*

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## **P.S. 133Q Mission Statement**

**P.S. 133Q wants to serve the community by creating life-long learners and building a well-rounded high quality education. Through collaboration and inquiry we strive to build critical thinkers and a love for learning. As a school we believe in equity for all by honoring students' individual talents, academic abilities, cultural identities, building ownership and taking on authentic conversations that lead to a deeper understanding and social emotional development. We foster a safe and secure environment where students feel respected, motivated and empowered to work collaboratively to take on challenging rigorous tasks. Here at P.S. 133Q we grow minds in order to**

## **2022-2023 P.S.133Q School Priorities**

### **Supportive Environment and Rigorous Instruction**

"If students are immersed in a supportive school environment, where components of the CASEL Framework are embedded into classroom instruction, a pathway for students to partake in authentic discourse, where they may question, debate and add on to their peers in both small and large group settings organically, leading to meaningful and effective feedback to be shared in the classroom setting, resulting in students being fully engaged in authentic, real-world classroom experiences."

## **EQUITY AND EXCELLENCE INITIATIVES**

**Universal Literacy for ALL** – P.S. 133Q receives support from Teachers College reading coach, who works with Pre-kindergarten through fifth grade teachers to

ensure students are reading on grade level. With a specific focus on reading on grade level by the end of second grade. Our goal is to have at least two-thirds of students reading on grade level by the end of second grade by 2022, with the target of 100 percent of all second graders reading at grade level by 2026.

**Algebra for ALL** – Through Algebra for All, by 2022, every student will have access to algebra in eighth grade, complete algebra no later than ninth grade, and there will be academic supports in place in elementary and middle school to help more students become ready for algebra in eighth grade. Our 5<sup>th</sup> grade math teacher has received intensive summer training and all teachers will engage in training through the year provided by Bank Street.

**Computer Science for ALL** – By 2025, all NYC public school students will receive high quality Computer Science (CS) education at each school level. Over the next 10 years, the DOE will train nearly 5,000 teachers who will bring CS education to the City's ~1.1 million public school students. This year, students will be engaged in one hands on Computer Science lesson a week and one unplugged activity.

**Civics for ALL** – Through the Civics for All initiative we are able to strengthen opportunities for students to develop skills and knowledge related to democracy. The goal is for all our students to become engaged citizens who can think critically and are empowered to chart the course that our city and country take. Civics for All helps support students in making connections between history, current events, and democratic structures.

## **P.S. 133Q TEAM Members**

**Acting Principal: Mr. Matthew Paolano**

**Assistant Principal, I.A. : Ms. Barbara Andujar**

### **Teachers**

3K - 136	Ms. Pamela DaGama
Pre-K 131	Ms. Misty Santo
Pre-K 133	Ms. Suzann Pallai
Pre-K 101	Ms. Jenna Adinolfi
	Ms. Jill Toback
K-132	Ms. Mally Kokinakis
K-134	Ms. Kerri McCormick
K-135	Ms. Effie Nicolaou
	Ms. Kerry Murphy
K:1	Ms. Katie Boyajian
1-223	Ms. Emily Zwiebel
1-235	Ms. Christine Shenocker
1-234	Ms. Santina Scarpulla
2-207	Ms. Dina Bouloukos
2-232	Ms. Elizabeth Reilly
2-231	Ms. Sharon Steck

2-209 Ms. Antonella Hennessy  
Ms. Bridget DeSivo  
2:3 Ms. Alicia Campa  
3-219 Ms. Ingrid Diasparra  
3-215 Ms. Trisha Anne Rosica  
3-217 Ms. Michelle Murphy  
4-309 Ms. Lena Luciani  
4-305 Mr. Samuel Szetela  
4-307 Mr. Justin Barilla  
Ms. Amanda Viteri (Heller)  
4:5 Ms. Elaine Arcari  
5-321 Ms. Michelle Grubert  
5-319 Ms. Anouchka Gold  
5-315 Ms. Christine Cararelli  
Ms. Katherine Apicello

### **Paraprofessionals**

Ms. Dora Barriga  
Ms. Aslam Farzana  
Ms. Huong Chau  
Ms. Elham Nakhla  
Ms. Armelinda Gjini  
Ms. Jennifer Semar  
Ms. Rawnok Rayeka  
Ms. Rimple Sharma  
Ms. Tarana Chowdhury

Ms. Angela DeFalco

Ms. Bo Peng

Ms. Jessica Vecchia

Ms. Lilian LaRosa

### **Out of Classroom Teachers**

English as a New Language	137	Ms. Gio Ortellado
Dance	130	Ms. Lauren Rapoli
Individualized Education Plan Teacher	237	Ms. Elizabeth Weppler
Music	136	Mr. Andrew Ramsingh
Physical Education (K-2)	164	Ms. Kelly Brayuha
Physical Education (3-5)	330	Mr. Constantine Topsidakis
Visual Arts	301	Ms. Kaya Wielopolski

### **Related Service Providers**

Guidance Counseling	311	Ms. Francine Tapp
Speech Therapy	362	Ms. Paulina Ortalora
Speech Therapy	362	Ms. Perri Wallowitz
Occupational Therapy	353	Ms. Donna DeSena
Physical Therapy	353	Ms. Madonna Mendoza

### **School Base Support Team**

Social Worker	317	Ms. Leslie Martinez
Phycologist	317	Ms. Theresa Brosh
Family Worker	317	Ms. Margarita Ortiz

Parent Coordinator	259	TBD
Secretary	259	Ms. Valerie Goddard
Secretary	259	Ms. Katie Gonzalez
Nurse	154	Ms. Jean Grubert
Custodial Engineer	163	Mr. Ernie Franceschina
Fireman		Mr. Leo Torres Sr.
Cleaner		Mr. Antonio Prassas
Cleaner		Mr. Leo Torres Jr.
Security Agent		
School Aide		Ms. Roxanne Ugas
School Aide		Ms. Patrizia Corrado
School Aide		Ms. Rosa Shubert
School Aide		Ms. Sylvia Leiva
School Aide		Ms. Irene Pinos
School Aide		Ms. Kimberly Guarneri

## COVID-19 Health Protocols

To maintain the safety of our staff and students, we will continue to practice strict COVID-19 protocols, including increased ventilation, a daily health screening, and test kit distribution. Mask-wearing will become optional indoors, outside, and on school buses. Anyone who chooses to wear a mask may continue to do so, and your child may request a mask from their school if they need one.

### Vaccination Requirements:

- Vaccination is still required for all visitors entering school buildings
- Vaccination is still required for all DOE employees
- Vaccination is still required for other individuals who work in DOE buildings

- Vaccinations is still required to participate in high-risk extracurricular activities including high-risk PSAL sports

**Daily Health Screener:** No longer required to enter school buildings.

- **Test Distribution:** Students will receive four home testing kits monthly.
- **Stay home if sick:** Students should stay home if they show any symptoms of COVID-19 or other illnesses and get tested for COVID-19.
- **Isolate if COVID-19 positive:** Students who test positive for COVID-19 must isolate for 5 days and can return to school on day 6 if they have no symptoms or symptoms are improving. They must wear a mask until day 10 after symptom onset or date of positive test, whichever is earlier. These cases should be reported to their school and teacher.
- **Get tested if exposed to COVID-19:** Students who are exposed to COVID-19 should get tested.
- These individuals should receive home tests from their school and take two tests, at least 24 hours apart on day 4 and day 5 of their exposure. All exposed individuals should monitor for fever and other COVID-19 symptoms for 10 days after their exposure. If symptoms begin, they should not attend school and should isolate and get tested for COVID-19 again right away.
- **Testing:** Starting the first day of school, schools will offer home test kits to those with a potential in-school exposure and those with symptoms.
- In addition, each staff and student will receive 4 tests per month to take home. These tests can be used by school families for testing due to symptoms, exposures, high-risk activity (such as travel and large gatherings), and can give staff and students immediate results. In-school PCR surveillance testing will not be a part of the 2022-23 school year..
- **Masking:** Face coverings are strongly recommended to be worn when indoors.
  - a. Masks will be made available at the school for all those who need/want them.
  - b. Students, regardless of vaccination status, are required to wear a mask when:
    - i. Returning to school on the sixth day after testing positive for COVID-19, through day 10 after symptom onset or date of positive test, whichever is earlier, including when traveling on a school bus.
    - ii. Entering the school medical room, nurse's office, or school-based health center.
    - iii. Exhibiting symptoms of COVID-19 at school.
  - c. Students, regardless of vaccination status, are strongly recommended to wear a mask:
    - i. When they were exposed to someone with COVID-19, whether the

- exposure occurred in school or outside of school. The person should wear a mask for 10 days after their last day of exposure and get tested at least 24 hours apart on day 4 and day 5 of their exposure.
- ii. When they are moderately-to-severely immunocompromised, and masking is recommended by their healthcare provider.
  - iii. In crowded indoor settings

## **What are the arrival procedures?**

### **Student Arrival**

- All students (K-5) are invited to enter the building through the main entrance beginning at 7:30 to get hot breakfast in the cafeteria. All students must remain in the cafeteria until 7:55am when they will report or be brought to their classroom.
- Teachers will pick up their children at the following location, no later than 8:00 a.m.
  - 3K – Families will walk students to their classroom. (3K Parent Identifications will be distributed)
  - PK – Families drop students inside the main entrance. (PK Parents Identifications will be distributed)
  - Grades K,1,2 – Auditorium - When students are prepared to report directly to their classrooms, they will do so.
  - Grades 3,4,5 – Walk directly to their classroom
- All exit doors will open at 7:55 AM and close at 8:04 AM, prior to the morning announcements beginning at 8:05am to officially begin our instructional school day. Any student arriving after 8:04am must enter through the main entrance and will be considered late to school.
- 3K parents are required to drop their child off into the classroom (8:00am) signing them in for the day, while also coming to the classroom at the end of the day (2:15pm) to pick up their child, signing them out as well. Pre-K families are also asked to sign out their children when picking them up at the end of the day.

## **What are the dismissal procedures?**

- Bus students in grades PK – 2 will be picked up in their grades hallway wing at 2:10 pm, brought to exit 2 for dismissal with Ms. Rosa and Ms. Pat.

- Bus Students in grades 3, 4 and 5 should be sent to Exit 2 at 2:15 p.m. to wait for bus dismissal.
- Once students are collected for bus pick up, they may NOT be released to anyone other than the bus company. If a parent shows up to the bus pick up, they will be directed to the Main Office to sign out their child. All students will be put on the bus unless the school receives a notice in writing.

## Student Arrival and Dismissal

**(Doors open at 7:55am for arrival, Dismissal will take place at 2:20pm, 2:15pm for 3K, PK)**

<b>Grade</b>	<b>Arrival/Dismissal Door</b>
3K	Main Entrance Exit 1, front of building on 86th Avenue closest to 249th Street
Pre-K	Main Entrance Exit 1, front of building on 86th Avenue closest to 249th Street
Kindergarten	249 <sup>th</sup> Street nearest to the playground
Grade 1	Auditorium Door, Exit 9, side of building, 248th Street, closest to 86th Avenue (Separate Gated Entrance)
Grade 2	Auditorium Door, Exit 9, side of building, 248th Street, closest to 86th Avenue (Separate Gated Entrance)
Grade 3	Back of building in small playground, (door on right)
Grade 4	Back of building in small playground, (door on left)
Grade 5	Back of building in small playground, (door on right)

***(ONLY students with permission slips signed and returned to their teacher may walk home)***

***See Permission Slip Below***

***Any student not picked up by 2:20 p.m. will be taken to the mini-gym for late pick up, and families can pick up using the main entrance.***

## **2022-2023 Permission to Walk Home School Policy**

[Click here: Parents that wish to have their child walk home alone must complete a Permission to Walk home form.](#)

**\*\*\*\*All Children 3K- 3rd Grade must be picked up by an adult\*\*\*\***

Student safety is a top priority at P.S. 133Q, and we support and encourage the experience and necessity of walking to and from school. However, a student should possess the following characteristics in order to be considered a walker:

- A child who is responsible enough to walk independently without a parent.
- A child who can navigate directions in order to walk independently.
- A child who can successfully cross the street without adult supervision.
- A child who can problem-solve issues that might arise on their walk home or thereafter.

In order, to ensure the safety of our students, P.S. 133Q requires any student who will be walking home alone to have this signed permission slip on file in the office. Walkers will be dismissed from the back school yard and directed to go straight home. Any student who does NOT have this form on file by September 8, 2020 will NOT be allowed to walk home. They will be taken to the main office to call their parents/guardians.

## **Attendance Policy**



Regular school attendance is one of the most powerful ways you can prepare your child for success—both in school and in life. When you make school attendance a priority, you help your child to earn better grades, develop healthy life habits, avoid

dangerous behavior and have a better chance of graduating from high school. When students are absent for fewer days, their grades and reading skills often improve. Students who attend school regularly also feel more connected to their community, develop important social skills and friendships, and are significantly more likely to graduate from high school, setting them up for a strong future. But when kids are absent for an average of just two days of school per month, it can have a negative impact. These absences can affect kids as early as 3K.

It is advised that Parents do NOT take their children on extended vacations or trips overseas during the school year. As parents/ guardians, you are legally responsible for making sure your child attends school on a daily basis and arrives on time, prior to 8:00 am. Schools are mandated to report all incidences of possible educational neglect. Children should not be kept out of school for an extended amount of time.

The Attendance Team is committed to making sure that ALL our students are given the opportunity to succeed. Phone calls are made daily and letters are sent home to address student's attendance. Parents of students who are absent more than 5 times within the school year without a valid reason may be invited to a meeting with the Attendance Team. A home visit will be conducted for students who are absent 10 times in a year. Please know that a student's absence will be documented accordingly. Vacations should be planned in accordance with the [NYCDOE School Calendar](#). Every child is expected to attend school daily and be on time for all classes.



## **Party Policy**

- In-school birthday celebrations are a **simple** acknowledgement of a student's birthday. The in-school birthday celebration should not be considered the child's official birthday party. In school parties are 15 minutes maximum. Children wishing to share a treat with their classmates

should bring in an individually wrapped small snack and/or a mini-water and/or juice box to share with their classmates only.

- Approved party snacks include store bought/packageged cupcakes/donuts or individually wrapped, single serving treats (cookies, muffin, etc.) Please note teachers will not accept whole cakes as treats. Teachers will not accept large water bottles with cups. Beverages must be in single serving packages. Teachers will not accept ice cream or frozen desserts for the treat.
- Please send enough treats so every participating student can have the exact same treat. For example, please do not send 15 cupcakes and 15 cookies for a class of 30. It is better if the parent sends in 30 cupcakes or 30 cookies or both. Also please note, goody bags, balloons and other decorations are not allowed.
- Parents must let a classroom teacher know about an upcoming birthday celebration at least two weeks in advance by writing a letter with the proposed celebration date to the classroom teacher. The teacher will look at the proposed date for the celebration against the class and school calendars and determine a good time for the event. At times, the party may need to be done in advance or after the birth date depending on the school activities of the day. Teacher will notify parents of children with allergies of the upcoming food event.
- Once a celebration has been pre-approved by the classroom teacher, the parent may bring the party snack to school on the morning of the event. Parents will bring the snack to the main office and it will be delivered to the classroom.
- Parents should provide enough treats so that each child in the class may participate. Parents or siblings will be allowed to participate in the celebration.



**POLICY FOR USE OF CELL PHONES, COMPUTING DEVICES, AND PORTABLE MUSIC AND ENTERTAINMENT SYSTEMS ON SCHOOL PROPERTY**



- Students are permitted to bring the following electronic items to school: cell phones

**The use of cell phones at school is subject to the conditions below.**

1. Cell phones may not be turned on or used during the school day. This ban includes the use of cell phones for photography or videoing purposes.
  2. Cell phones must remain turned off and stored in student backpacks during the school day and during activities in the building after school.
  3. Students who use cell phones, in violation of any provision of the DOE's Discipline Code, the school's policy, Chancellor's regulation A-413, and/or the DOE's Internet Acceptable Use and Safety Policy ("IAUSP") will be subject to discipline in accordance with the guidance interventions and disciplinary responses set forth in the Discipline Code.
- **Confiscation and return of cell phones and other electronic devices**  
Students who use their cell phones during the school day will meet with the following disciplinary consequences:
    - **First Infraction** - Confiscation of device by teacher. Device will be sent to the Principal's office. The Principal will notify parents. The device will be returned to the student at the end of school day.
    - **Second Infraction** - Confiscation of device by teacher. Device will be sent to the Principal's office. The Principal will notify parents. The device will be returned to a parent at the end of the day.
    - **Third Infraction** - Confiscation of device by teacher. Device will be sent to the Principal's office. The Principal will notify parents. The device will be returned to a parent at the end of the week.
    - **Fourth Infraction** - Confiscation of device by teacher. Device will be sent to the Principal's office. The Principal will notify parents. The device will be returned to a parent at the end of the week. Students will receive in-school disciplinary consequences according to the New York City Discipline Code. Consequences may include a removal from class by the teacher or a Principal's Suspension. Students will lose the privilege of bringing a cell phone to school.
  - Students are **not permitted** to bring the following electronic items to school:
    - ✓ Laptops, tablets, Kindles, Nooks, iPads (unless it is being utilized as a translation device under the auspices of a teacher) and other similar computing devices ("computing devices"); and
    - ✓ Portable music and entertainment systems, such as iPods, MP3 players, PSP, and Nintendo DS.
    - ✓ Smart watches, such as, but not limited to, the Vtech Kidizoom, Smartwatch, Apple Smartwatch, and similar smart watches.

**Please note that if a parent or guardian allows a child to bring a cell phone or electronic device to school and it is damaged, lost, or stolen the school will not be liable for the repair or replacement of the device. Please discuss this policy with your child.**

**Important Dates for Families:**

**Elementary Parent Teacher Conferences**

<b>Fall 2022</b>	<b>Spring 2023</b>
September 15, 2022 - Evening	March 9, 2023 - Afternoon & Evening
November 3, 2022 - Afternoon & Evening	May 4, 2023 - Evening

**New York State Testing Program**

NYS English Language Arts (ELA) grades 3-8: April 19-21, 2023
NYS Mathematics grades 3-8: May 2-4, 2023
NYSELAT Speaking: April 17-May 26, 2023
NYSESLAT Listening, Reading, Writing: May 15-26, 2023

